

PROCEDURE FOR SUBMITTING APPLICATIONS

1. Applicant is to fill out blocks 1 through 4 and have his proposer sign in block #4. Applicant will attach check for his fees, plus extra banquet/luncheon reservations, made out **to his local assembly**.
2. Application and check are to be transmitted to the candidates Home Council **Financial Secretary** for completion of their **membership number** and **certification** in block #8.
3. Application and check are to be transmitted to the **Comptroller** of the Assembly the candidate is joining to be read and voted on (only one vote is needed), complete block #5 (signatures) and verify all information is complete.
4. The Comptroller is to **send all applications with a check from the Assembly for all candidates** made payable to: **“MASTER PA WEST DISTRICT”** and mailed to:

SK Stanley Glowaski, PSD
District Secretary
1121 Old West Road
Bentleyville, PA 15314-1575

5. Assembly and Council copies of the Form-4, plus the new members' Degree certificates, will be dispersed to each Assembly at the banquet.

IMPORTANT NOTICE

Deadlines have been established in order to have all in readiness on the degree day. Applications will be accepted right up through registration, but candidate names may not appear in the program booklet.

Banquet reservations **MAY NOT BE AVAILABLE BEYOND THE DUE DATE OF MAY 12, 2018**. After this date, call the District Secretary at 724-239-3673 before mailing a check, or email him at <sdglowaski@gmail.com>

ROOM RESERVATIONS / HOSPITALITY ROOMS

Special room rates for the Knights of Columbus are in effect that weekend at the DoubleTree by Hilton Pittsburgh Meadow Lands at \$109.00 a night. Reservations are to be made directly with the hotel. The hotel reservation number is 724-222-6200.

Donations will be accepted for the Master's Hospitality Room. Individual Hospitality Rooms are not available for Assemblies.

EXEMPLIFICATION OF THE FOURTH DEGREE KNIGHTS OF COLUMBUS

Calvert Province
Pennsylvania West District



Dedicated to
FRANK J. ROZZO
STATE WARDEN

DOUBLETREE BY HILTON
PITTSBURGH MEADOW LANDS
WASHINGTON, PENNSYLVANIA

SUNDAY, JUNE 3, 2018

MICHAEL P. LYNCH
MASTER

SCHEDULE

Mass.....	10:00 AM
Registration.....	11:00 AM to 12:30 PM
Exemplification	1:00 PM
Ladies Luncheon	1:00 PM
Banquet.....	5:00 PM

DRESS FOR CANDIDATES AND MEMBERS

WITHOUT EXCEPTION: All candidates must dress in a dark suit (black, dark grey or navy blue), white dress shirt, tie, black socks and black shoes.

Fourth degree members viewing the Degree must be attired in either a dark suit (black, dark grey or navy blue) and tie, or the new Uniform. In addition, the standard 4th Degree lapel pin (PG-113) must be worn.

Members of the Color Corps may wear either the current Regalia or the new Uniform.

Clergy or Servicemen who are candidates or members may attend in the formal dress uniform of their respective service.

The District Marshall will strictly enforce the dress code.

ELIGIBILITY FOR FOURTH DEGREE MEMBERSHIP

1. Over 18 years of age.
2. A Third-Degree member in good standing. The six-month waiting period from the candidate's First Degree is not required.
3. A practical Catholic in communion with the Holy See.

CANDIDATE FEES

The basic fee of **\$70.00** includes registration with Supreme Council, a Social Baldrick, a PG-113 lapel pin, a Certificate and one Banquet Ticket. A check for the full amount must accompany the application. The fee is **non-refundable** after May 12, 2018.

NOTE: No fee is directly charged to ordained Clergy. Assemblies are requested to sponsor the **\$45.00** cost that includes a Candidate Kit and one Banquet Ticket. Per Supreme Council, permanent deacons, seminarians and transitional deacons do not qualify for the clergy rate.

BANQUET RESERVATIONS AND DRESS

Candidates will receive one Banquet Ticket with their kit. Extra Banquet Tickets for candidates and members are \$40.00 each and must be reserved with the Master by May 12, 2018. **No rebates** will be provided for not attending the banquet. All Banquet tickets will be distributed at the **REGISTRATION** area before the Degree. Only the Candidate is permitted to pick up the package. Banquet Tickets will be collected at the door.

Dress Code for Master's staff, Degree personnel and Assembly officers is either a dark suit (black, dark grey or navy blue) and tie, or the new Uniform. Guests at the Banquet must wear either a dark suit and tie, or the new Uniform. The Ladies should wear the appropriate formal dinner attire.

LADIES

The Ladies program will start at 1:00 PM. The cost of the luncheon is \$25.00 per person. All Luncheon Tickets will be distributed at the **REGISTRATION** area prior to the degree. The fee is **non-refundable** after May 12, 2018. Luncheon Tickets will be collected at the door.

BANQUET PROGRAM BOOK PATRONS

A Patron Listing for a Sir Knight and his Lady, candidate or member, is available for a \$5.00 fee. Payment on a separate check made out to "**MASTER PA WEST DISTRICT**" and mailed to SK Gerald Andrews must be received before the deadline of May 12, 2018.

SK Gerald Andrews, FST
705 Sherwood Circle
Youngwood, PA 15697-1409
(email: ger121241@aol.com)

MEMBERS AND GUESTS RESERVATION

Members and guests requesting banquet and ladies luncheon reservations must go through their Assembly. The Assembly will send one check with the total amount payable to "**MASTER PA WEST DISTRICT**" to the District Secretary by May 12, 2018. Include your email address so that an acknowledgement can be issued. All tickets will be available at the **REGISTRATION** area.